# CARMEN SCHOOLS OF SCIENCE & TECHNOLOGY NORTHWEST HIGH SCHOOL

### **REVISED CALENDAR- MAKE UP DAYS:**

In light of the numerous Cold/Snow Days we've had this year, we will be making up a few days over the remainder of the school year.

Here are the important changes you need to be aware of:

- **Friday, 4/5** will be a full school day (release at 3:45pm instead of 1:40pm).
- Exams will now be scheduled 6/10-6/12. Our last day of school will be <u>Wednesday</u>, 6/12.
- Summer School will begin on Monday, 6/17 and conclude on Tuesday, 7/9.

# SENIOR PARENT MEETING - THURSDAY, APRIL 25TH

We will hold a Senior Class Parent Meeting on <u>Thursday, 4/25 at 5:30pm</u> to review graduation requirements and answer questions about graduation. The parents of all 12th grade students are encouraged to attend so they are prepared for the final push in getting our 12th graders to graduation!

#### **Main Office Hours**

Mon - Fri 8am - 4:15pm

## 5496 N 72nd St, Milwaukee, WI 53218

(414) 387-4000 Fax (414) 837-3990

#### **High School Regular Hours**

Breakfast 7:45am - 7:55am Mon - Thur 8am - 3:45pm Office Hours Mon -Thur 3:49- 4:35 pm Fridays 8am - 1:40pm

#### Visit our Website

carmenschools.org

#### NO SCHOOL!

April 15th-22nd School Resumes on **April 23rd** 

# **IMPORTANT UPCOMING TESTING DATES**

All 9th and 10th grade students will participate in important state and local testing on the following dates:

- April 9th and 10th ACT Aspire Testing
- April 26th Pre-ACT Testing

Both tests are important predictive points for our 9th and 10th grade students' performance on the ACT college entrance exam that they will begin taking as 11th graders. These tests also help us measure the effectiveness of our academic programming and factor into our State Report Card. Student attendance is mandatory (and SUPER IMPORTANT!) each day. Any student who is not present for testing will be required to complete make-up testing, missing out on class time to do so. Please ensure your child is at school each testing day and is ready and prepared to do their best!

#### SCHOOL DAY START TIME

Students should arrive by 7:45am to begin the day in their advisory at 8am. Please support our goals by ensuring your child arrives to school on time each day.

#### **ATTENDANCE**

If you need to report an absent student please email nasholivia@carmenhighschool.org or call the main office at 414-837-4000.

# **COLD WEATHER ARRIVAL/DISMISSAL PROCEDURE**

Students are permitted to enter the building at 7:45am. If the temperature is below 20 degrees, we will let students into the building starting at 7:30am. Our school day ends at 3:45pm each day during the regular semester. Students who are not attending another after school activity (Office Hours, detention, athletics, etc.) will be asked to leave the building by 4:00pm each day. Students will not be allowed to wait indoors for a ride. As the weather gets colder, please ensure your child has the appropriate winter weather clothing, including a coat, hat, and gloves and is prepared to wait for a ride outside.

## PHONE POLICY

To maintain the sanctity of our learning environment, it is important that our school is a cellphone free zone between the hours of 8:00am and 3:45pm. For this reason, if any adult sees a phone visible during school hours, whether or not a students is actively using the phone, the phone will be confiscated and a parent will be required to pick up the phone from the main office. For this reason, students should keep their phones in their lockers or should leave their phone with a trusted adult (i.e. advisor, Dean of Students). As a parent, if you need to reach your child, we ask that you call our main office (414-837-4000) to communicate a message to your child instead of texting your child's phone directly as students should not have access to their phones during school hours and this puts your child at risk of having his or her phone confiscated.

# REFER A FRIEND - EARN A DRESS DOWN DAY!

Carmen Northwest is accepting enrollment applications NOW for the 2019-2020 school year and we are looking for our students to help spread the word. Starting in February students can refer a friend to Carmen for the opportunity to earn a dress down day. Providing valid contact information for a prospective family will allow our Admissions Team to follow up with important enrollment information. Please help your student by ensuring they are sharing updated email addresses and phone numbers. The advisory with the most referrals will collectively receive a dress down day!