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# VOLUNTEER APPLICATION

**Carmen High School of Science & Technology is an Equal Opportunity Employer and Complies with the Provisions of the Americans with Disabilities Act**

**Instructions:**  
 1. Print answers in **black** ink or use a typewriter.      3. Use additional sheets of paper when necessary in answering.  
 2. Date and sign the application.

1. Print Name

\_\_\_\_\_

Last                                      First                                      Middle

2. Phone:

\_\_\_\_\_

Home                                      Work

3. Address

\_\_\_\_\_

Number and Street                                      City and State                                      Zip Code

4. Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

5. Give any other names by which you have been known: \_\_\_\_\_

6. List the states in which you have lived (other than Wisconsin) and approximate dates.

State: \_\_\_\_\_ Dates: (From) \_\_\_\_\_ (to) \_\_\_\_\_

State: \_\_\_\_\_ Dates: (From) \_\_\_\_\_ (to) \_\_\_\_\_

State: \_\_\_\_\_ Dates: (From) \_\_\_\_\_ (to) \_\_\_\_\_

7. Have you **ever** been convicted of or paid a fine for any offense (including felonies, misdemeanors, and ordinance violations) or do you have any charges pending, other than minor traffic violations?  Yes  No If yes, list details below. Use separate sheet if necessary. **(NOTE: Convictions are not an automatic bar to participation as a volunteer. Each case is considered on its own merit. A conviction not reported can be cause for rejection of an application or dismissal.)**

DATE	LOCATION	CHARGE	COURT	DISPOSITION OF CASE

8. Have you ever been dismissed or asked to resign from any position? Yes  No

If yes, please explain fully. \_\_\_\_\_

**CERTIFICATE OF APPLICANT:** I authorize Carmen High School of Science & Technology and its Board of Directors to make any inquiry of or receive information from any person or organization regarding my suitability for employment; and do hereby give permission to these persons or organizations to provide such information. Such inquiries may include and not be limited by enumeration to the quality and quantity of my work, work history and record, character, qualifications, and records of convictions. For and in consideration of the release of such information, I hereby forever waive, release, and covenant not to sue any person or organization, including Carmen High School of Science & Technology, its agents and employees for the result of providing, obtaining, or acting upon such information. I give this waiver, release, and covenant not to sue for myself, my heirs, assigns, and successors in interests forever. I give this waiver, release, and covenant not to sue understanding that the information obtained may be such as to disqualify me for employment. I understand that such information is sought with confidentiality, and I will not request copies of such information. I also certify that all statements made on this application are true and complete, accurate and not misleading, to the best of my knowledge. I understand that any false statements, incomplete statements, or misrepresentations may subject me to disqualification or dismissal. A copy of this authorization shall be effective as the original.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

Do you have a child attending a Milwaukee Public School? Yes \_\_\_\_ No \_\_\_\_

Child's Name: \_\_\_\_\_ School's Name: \_\_\_\_\_

Summary Work Experience: \_\_\_\_\_

Please list at least 2 references (please include address and telephone number).

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Are there any specific reasons why would like to volunteer ? \_\_\_\_\_

\_\_\_\_\_

Do you have any previous volunteer experience ? \_\_\_\_\_

\_\_\_\_\_

What hobbies do you enjoy?

\_\_\_\_\_

Are there any restrictions that would limit your volunteer activity? Yes \_\_\_\_ No \_\_\_\_

Please explain: \_\_\_\_\_

Are there any volunteer activities or academic subjects you would prefer?

Tutoring \_\_\_\_ Sports \_\_\_\_ Theatre/Drama \_\_\_\_ Music \_\_\_\_

Computer Lab \_\_\_\_ Classroom Assistant \_\_\_\_ General Tutoring \_\_\_\_ Event Chaperone \_\_\_\_

Spanish \_\_\_\_ Math \_\_\_\_ Reading/English \_\_\_\_ Sciences \_\_\_\_

Recess/Free Time \_\_\_\_ Clerical \_\_\_\_ Translation \_\_\_\_ Maintenance \_\_\_\_

Other \_\_\_\_\_

Foreign Language(s) Spoken \_\_\_\_\_ Instrument(s) Played \_\_\_\_\_

Days and Time Available (List times [a.m. or p.m.] you would like to volunteer.)

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_

Referred by: (1) School Staff/Student \_\_\_\_ (2) Friend/Colleague \_\_\_\_ (3) Volunteer Center of Milwaukee \_\_\_\_ (3) Other \_\_\_\_\_

Person to notify in an emergency: \_\_\_\_\_ Telephone: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Recommendation of Volunteer Coordinator:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Volunteer Program Coordinator

\_\_\_\_\_  
Date

